

**BANDERA RIVER RANCH WATER SUPPLY CORPORATION
BOARD MEETING
FEBRUARY 14, 2019 2:00 PM**

DIRECTORS PRESENT WERE:

Bonnie Tidball Harry Maxwell Ernie DeWinne Steve Malone Wayne Mauldin

OTHERS IN ATTENDANCE:

Rod Goff Joan Hutchinson Jennifer DeWinne Tim Barber Ed Ringgold
Ron Beadles Joe Ortega Karen Antill

There being a quorum present, the meeting was called to order by President Bonnie Tidball at 2:00 PM, February 14, 2019.

PRESENTATION ON CUSTOMER METER SYSTEM: Tim Barber from Ferguson Waterworks Meter and Automation made a presentation on the AMR and AMI smart meter system. The smart water meters can detect from a quarter to an eighth of a gallon of water going through a meter which will allow for even the smallest leak to be detected. Tim advised that the drive by system gives information and alerts monthly or as often as you drive by and read the meters, the fixed base system gives information and alerts on a daily basis and stores 105 days of information on an hourly basis. The Board reviewed the three bids for the AMR system and one bid for the AMI system which include; meters, hardware, software, project management, training, and installations. The Board thanked Tim for his presentation and bids and advised that they will get back with him as soon as they make a decision.

MINUTES: Directors read the Minutes of the Meeting of January 10, 2019 and January 31, 2019.

MOTION: Wayne Mauldin made a motion to accept the Minutes of the January 10, 2019 and January 31, 2019, as prepared. Steve Malone seconded the motion. The Board voted unanimously to accept the Minutes, and the motion passed.

TREASURER'S REPORT: Ernie DeWinne presented the financial reports of January, 2019 to the Board, noting that the Corporation continues to be in good financial shape. The Board and guests reviewed.

MOTION: Harry Maxwell made a motion to accept the Treasurer's report, seconded by Wayne Mauldin. The Board voted to accept the report unanimously, and the motion passed.

OPERATIONS REPORTS:

Field Operations: Joe Ortega reported that he is working on the condo well project and all the lines have been laid and only needs to hook up the new line to the main. Joe reported that they put in a new tap in unit 5, fixed one service line and are still working on resolving the issue with the air bubbles at plant #3.

Class C Licensed Operator: Charlene Greenhill was unable to attend and no report was given.

Office Operations: Karen Antill reported that it's business as usual and will be sending out disconnect notices on February 22nd with the disconnect date of March 4th.

ITEMS FOR DISCUSSION & BOARD ACTION:

OLD BUSINESS:

- A. Automatic meter reading system. – The Board discussed Ferguson Waterworks Meter and Automation presentation and agreed to get more bids before making a decision. The Board asked Karen to work on getting a bid from Kamstrup for the AMR/AMI smart meters.
- B. Update on Plant #3 Project (pre-final inspection) and discuss BRRWSC portion of Plant #3 project. - Ernie DeWinne advised that we received the bid for the road work from Mr. Fulghum for \$3,200.00 and since it's under the amount allotted by the board, he will ask him to proceed when the weather permits. Ernie advised that Bob Thonhoff will schedule a final inspection of the system with USDA and we are waiting to hear back from him on a date.
- C. Discussion of air in the water lines at Plant #3 – The Board discussed, Joe advised that he spoke with Bob Thonhoff and was instructed to shut one pump off at a time and let the other one run, this did not work as there was still air in the line with either pump. Joe called Reed from Aquatech to reset the probes and now some customers water is fine and others are still getting bubbles. Joe advised that they spoke with others at the class they attended and the problem could be in the pump, impeller, or pressure tank. Ernie advised that everything was done according to engineering specks and would need to get the engineer down to figure it out.
- D. Condo pressure tank project update – This item was covered in the Field Operators report.
- E. Update on condo storage tank project – Ernie DeWinne advised that he submitted the credit application with L.F. Manufacturing Inc. last month and it should be in the construction phase and he will call to see when it will be completed. Joe advised that Reed asked if we would donate the big storage tank from the Condo well to the church and he would remove it.
- F. Fire hydrant project – Ernie DeWinne advised that he called the Bandera Fire Chief twice and has never received a call back, he wants to be able to check the gallons per minute at the hydrants and pump the water into their firetrucks so there would be no waste. Ernie advised that he would like to just borrow a firehose and check the hydrants gpm's themselves. Ernie will contact the Tarpley Fire Chief and see if we can borrow a fire hose to check the gpm of the hydrants. Bonnie advised that they color code the hydrants, which ours are black meaning they are out of service, class C hydrant is red if it has less than 500 gpm's and they go up from there. Steve Malone reported that he spoke to a guy from the Bandera Volunteer Fire Department and was advised that they could possibly help with grant funding for fire hydrants, the Board discussed and will have him on next month's agenda, Steve will follow up with them.
- G. Continued discussion on Solar Panel system for the WSC (if necessary) – Steve Malone advised that he will call another company and get a quote. He will let them know that we are not eligible for the 30 percent discount from the government and ask if it would be worth our time to check it out.
- H. Discussion of Plant #3 road work project progress – Item discussed in Old Business item B.

- I. Discuss election process (if necessary) – Ernie DeWinne advised that if we have an election that as Secretary/Treasurer he will run the election and be in charge of the credentials committee and will have to appoint an election auditor. Ernie reported the applications are due February 20, 2019. Ernie advised that we will have to call a special meeting to pass a resolution if the candidates are unopposed.
- J. Discuss BRR Group water storage tanks (if necessary) – The Board discussed briefly and will look into some type of grant program to help customers get ground water storage tanks put in and possible group discounts from vendors, the Board will look at the budget after the condo and meter projects are complete.
- K. Discuss possible Fluoride in water issues (if necessary) – Ernie DeWinne advised that the fluoride is not an issue.

NEW BUSINESS:

- A. Discuss and approve Source Water Protection program – Tabled
- B. Discuss and approve Collier Engineering proposal – The Board discussed the proposal and will get with Collier and ask for references from them to contact. Ernie will also get with Charlene to discuss what she knows about Collier.
- C. Discuss and approve changing date of April meeting to 4-18-19 - The Board discussed and since Ernie will not be there to review financials at the regularly scheduled meeting it will be changed to Thursday April 18, 2019.

MOTION:

Ernie DeWinne made a motion to change the April 11, 2019 meeting to the following Thursday April 18, 2019. Wayne Mauldin seconded the motion. - The Board voted unanimously and the motion passed.

- D. Discuss Open Meeting Act and Other issues from the TRWA/TWCA Water law seminar - Bonnie Tidball advised that at the Water Law Conference she found out that within 90 days a new Board member must take the Open Meeting Act Training and file the certificate with the office. Bonnie advised that the Open Meetings Act requires that while in a meeting if guests bring up a new item for discussion, the Board can't answer them at the time and will need to put the item on the next agenda. Bonnie advised that any customer can send a list of items they want on the agenda more than 72 hours before the scheduled meeting. Ernie advised that if there was an emergency, they could call a meeting within an hour and be legal. Bonnie advised that if any items from a meeting minutes got deleted, it's a violation of the Open Meetings Act.
Bonnie reported how to avoid a rate increase appeal, we need to keep all records and why we did it, did we encourage customers to use water more efficiently, justification with a rate study.
Bonnie advised that she learned that the State Water Implementation Fund for Texas (SWIFT) has over one billion to give away in grants for projects, which could be a source to get money to do some of our projects, Bonnie will look into this.

- E. Annual Meeting – Item tabled until the March 14th Board meeting.
- F. Discuss possible repercussions to relationship with our Engineer over the air in the Plant #3 water lines issue – Bonnie advised that they are going to have Bob Thonhoff come down and take a look to see what can be done, Joe has already lifted the probes up higher as advised from Reed with Aquatech.
- G. Update from the Water Distribution Class attended by Joe, Bonnie and Steve - Item tabled until the March 14th Board meeting.

MEMBERSHIP COMMENTS: No membership comments.

ADJOURNMENT: With no further comments, Bonnie Tidball thanked those present for attending the meeting, and asked for a motion to adjourn the meeting. Wayne Mauldin made a motion to adjourn the meeting. Harry Maxwell seconded the motion.

The Board voted unanimously to adjourn at 4:10 PM.

BRRWSC PRESIDENT, BONNIE TIDBALL _____

BRRWSC SECRETARY/TREASURER, ERNIE DEWINNE _____